

APPLICATION FOR OPEN ENROLLMENT OF NONRESIDENT STUDENT

Student name: _____ Birthdate: _____

Parent/Legal Guardian name: _____

Physical address: _____

Parent/Legal Guardian phone: _____ E-Mail: _____

County of residence: _____ Home School: _____ Grade: _____

Requested Marshall County School: _____

Does the student currently have or require evaluation for an IEP or 504 Plan? _____

If yes, please attach a copy of the IEP or 504 Plan.

Does the IEP require transportation to be provided by the school? _____

Has the student committed a Level 3 or Level 4 inappropriate behavior in the past year? _____

If yes, please attach the relevant disciplinary record(s).

Parent/Legal Guardian must initial each of the following:

____ I have read the Open Enrollment Policy of Marshall County Schools.

____ I understand that the Marshall County Board of Education may not consider this application until I have filled it out completely and correctly.

____ I understand that the Marshall County Board of Education may give preference to applicants who are siblings of students already enrolled through the county's Open Enrollment Policy; who have completed the 10th grade but whose family has since relocated to another county and who wish to complete their education in their previous school; who are the children, grandchildren, or legal wards of Marshall County Schools employees; who reside in another county but whose residences are more proximately located to a school in Marshall County, either by mileage or travel time; and/or who reside in a portion of a contiguous county where topography, impassable roads, long bus rides, or other conditions make it impracticable for the students to attend school in their home county.

____ I understand that the Marshall County Board of Education may deny this application for the following reasons as they relate to my nonresident student: (1) lack of grade level capacity, (2) lack of programs or services due to areas identified in the county's critical needs policy, and/or (3) commission of a Level 3 or Level 4 inappropriate behavior in the last year.

____ I understand that the Marshall County Board of Education may rescind the enrollment of my nonresident student if any of the following become relevant during the school year as they relate to my nonresident student: (1) lack of grade level capacity, (2) lack of programs or services due to areas identified in the county's critical needs policy, and/or (3) commission of a Level 3 or Level 4 inappropriate behavior.

____ I understand that the Marshall County Board of Education is under no obligation to provide transportation to my nonresident student unless transportation is identified in my student's IEP as necessary for the fulfillment of that IEP.

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____ I understand that the Marshall County Board of Education makes no promises or representations as to my student’s eligibility to participate in extracurricular activities at the requested school because the transfer is subject to the rules of the West Virginia Secondary Schools Activities Commission, over which the county board has no control.

____ I understand that my nonresident student will automatically be re-enrolled in Marshall County Schools each year unless: (1) Marshall County Schools has reason to terminate the open enrollment for one of the three reasons listed above (lack of grade level capacity, lack of programs or services, or commission of a Level 3 or Level 4 behavior) or (2) I terminate the open enrollment.

____ I understand that in the event that I receive an unfavorable decision in this application and wish to appeal that decision, I must submit my appeal to the State Superintendent of Schools within thirty (30) days of the decision.

By signing this application, I verify that the information contained herein is true and accurate to the best of my knowledge.

Parent/Legal Guardian Signature

Date

Please submit the completed application to:
Tracy Mercer
Attendance Director
Marshall County Schools
214 Middle Grave Creek Road
Moundsville, WV 26041
tlagos@k12.wv.us

If you have any questions regarding how to complete the application, please contact Tracy Mercer, Attendance Director.