

Moundsville
West Virginia
July 8, 2025

The Marshall County Board of Education met in regular session Tuesday, July 8, 2025, 6:30 p.m. at the Board of Education Office, with call-in option available, all members having been notified of business to be considered.

Present were: President John Miller, Vice President Christie Robison, Members Brenda Coffield, Lori E. Kestner, Dr. Duane Miller; Secretary Dr. Shelby Haines and Members of the County Administrative Staff.

There were no delegations.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the Board approve the minutes of Regular Session, June 24, 2025. Motion carried.

President Miller made a request to go into executive session to discuss personnel.

Motion by Mrs. Coffield and seconded by Vice President Robison that the Board go into executive session. Motion carried.

Motion by Mrs. Coffield and seconded by Vice President Robison that the Board come out of executive session. Motion carried.

Motion by Mrs. Kestner, seconded by Dr. Miller and motion carried, that the Board approve the following personnel items **A, B and C** as recommended by the Superintendent:

A. Resignations

Brandon Mackey - Substitute Maintenance, effective July 3, 2025

Carly Tschappat - Aide/Autism Mentor, Center McMechen Elementary, effective July 2, 2025

Chad Clutter - Assistant Principal, John Marshall High School, effective July 9, 2025

B. Employment/Transfer(s) as recommended by the Superintendent and contingent upon clearance by the Criminal Identification Bureau, if applicable, and receipt of appropriate certification.

Principal

Jason Willis *from* Assistant Principal, Moundsville Middle School, *to* (25P56) Principal of Sherrard Middle, Sherrard Middle School, 240 days, effective July 16, 2025

Aides

Kara Bellen *from* Substitute Aide *to* (25S133) Aide/ECCAT, McNinch Primary, 200 days, effective August 13, 2025

Kristina Mercer *from* Substitute Aide *to* (25S134) Aide/ECCAT, Cameron Elementary, 200 days, effective August 13, 2025

Secretary

Serena Morgan *from* Substitute Secretary *to* (25S135) Executive Secretary/Accountant, County Office, 260 days, effective July 14, 2025

Substitute Secretary

Korrie Minton

Coaches/Advisors

Brackin Winland (25A111D) Assistant Volleyball Coach, Moundsville Middle School, 2025 – 2026 Season, Citizen Coach

C. Other

- Permission to post Assistant Robotics Coach, John Marshall High School

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the payment of bills under General Funds (attached), as audited and approved by the President and Superintendent, be approved and ordered paid. Motion carried.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the Board grant authorization for the Superintendent to purchase for the 2025-26 School Year necessary instructional materials, textbooks, furniture and equipment; janitorial supplies and equipment; administrative supplies and equipment; transportation supplies and equipment. Motion carried.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the Board approve the Open Enrollment of non-resident students to Marshall County Schools. Seven students from Ohio County and one student from Wetzel County. Motion carried.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the Board approve the Memorandum of Understanding between Marshall County Schools and EC Staffing and Consulting. Motion carried.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the Board approve the Agreement between Marshall County Board of Education and Three Little Birds Yoga, LLC. Motion carried.

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Motion by Mrs. Kestner, and seconded by Dr. Miller, that the Board approve the Memorandum of Understanding between the Youth Health Behavioral Threat Assessment Team and Marshall County Board of Education. Motion carried.

Motion by Mrs. Kestner and seconded by Dr. Miller, that the Board approve the Budget Revisions FY25. Motion carried.

Motion by Mrs. Kestner and seconded by Dr. Miller, that the Board approve the Community Association Leases for FY2026. Motion carried.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the Board approve Group Vision Services as our vision care benefits provider (2 Years). Motion carried.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the Board approve Delta Dental Services as our dental care benefits provider (3 years). Motion carried.

Motion by Mrs. Kestner, seconded by Dr. Miller and motion carried, that the Board approve the following attendance at professional meeting:

Cheyenne Fletcher-Berger to attend WVCPTS -Commission for Professional Teaching Standards, September 8, December 9, 2025; March 10 and June 2, 2026, Charleston, WV, with expenses paid by WVCPTS and General Funds for sub reimbursement.

The Board discussed goals for the Superintendent and themselves for the upcoming school year. The three goals include increasing student achievement in ELA and mathematics across the county, compliance with legislative updates, and outlined steps to support the transition of new administrative staff across the county were specified for the Superintendent. The Board spoke about how the board goals and the superintendent goals should support one another. In the superintendent goals it was suggested that the board activity and involvement be added as evaluation evidence. It was also suggested that the board goals include topics such as student involvement with the board, participating in benchmark updates and continue with involvement in the educational community through supporting new administration and recognizing staff/students for accomplishments and attending school events.

Dr. Haines reviewed the end of year enrollment and attendance data with the Board. Marshall County Schools enrollment is down by 54 from the previous year. The number of homeless youths has increased by over 100. The number of chronically absent students decreased by about 130 students from the previous year. Out of school suspensions have significantly decreased across the county as well.

Superintendent's Report

Dr. Haines reported to the Board the success of the changes made to the Grand Vue Leadership Camp enrollment process for the summer. The first day of camp 140 Marshall County Schools students were in attendance. Summer school has also started and there are approximately 135 students in summer school. Additionally, Marshall County Schools is sending 412 mail home food boxes out each week on Wednesday or Thursday.

Susie Baker and her team are working diligently to prepare for the back to school fair. She is always looking to make updates and is doing so this year. She is working with the transportation department to work on a meet the driver aspect. She is also working with the student services department on a way to get enrollment information for students who are not already enrolled.

Next week is our annual principal week that is packed full of information. Monday we will review policies and legislative updates, Tuesday is all about inclusion, Wednesday is a data deep dive, Thursday is safety and Friday is PBIS. We look forward to a great week.

We are so proud of the Cameron High School Band who sported their new uniforms as they represented WV in the Independence Day Parade in Washington DC.

Board Reports

Mrs. Kestner asked if Susie Baker could contact someone at Wheeling University as the outpouring of supplies were over the top and Susie may be able to use some of the things they have. Ms. Robison discussed the growth of the music programs throughout the county and the talent of our teachers. Mrs. Coffield complimented the persons taking care of the lawns as they look very nice. Dr. Miller spoke about school being just around the corner and the successes we have had to celebrate over the year. Mr. Miller reminded everyone of the compliments from the WVDE about the work of Marshall County Schools at the last WVDE visit.

Motion by Mrs. Coffield, and seconded by Vice President Robison, that the meeting be adjourned. Motion carried.

President Miller adjourned the meeting at 7:35 p.m.

President

Secretary